INSTRUCTIONS FOR PROJECT AND PRACTICAL PAPERS

B.Com. Semester VI Honours and General Candidates Only:

Paper: SEC 6.1 CHG

Subject: Computerised Accounting and E- Filing of Tax Returns

1. Topic for Computerised Accounting: **Any one** of the following two:

(a) Features of Tally; How to create a company; Gateway of Tally; Creation of Ledger A/C

(b) How to create a company; Gateway of Tally; Creation of voucher entry; Preparation of P/L A/C and Balance Sheet.

2. Topic for Computerised Accounting: **Any one** of the following two:

(a) A duly filled in ITR 1 SAHAJ for A.Y. 2019-20 (Download a blank ITR and fill it with imaginary data)

(b) Form 16; Form 26AS; ITR 1; ITR 2; ITR 3

Practical Assignment Copy should be neatly **handwritten** in a Ruled Page. Maximum page limit is **5 pages** [Except 2(a)].

B.Com. Semester VI (under CBCS) Honours Candidates and

B.Com. Part III (under 1+1+1) Honours Candidates

PROJECT PAPER:

Topic for Project: Any topic from the University prescribed topic list or any topic relating to Commerce, Business, Economy, or of contemporary relevance like COVID 19. Students are advised to choose any topic from their syllabus like working capital, ratio analysis, mutual fund, advertising, branding etc. The project should be neatly **handwritten** within **5 pages**. Numerical data, table, graph/chart is not compulsory.

•Answers must be written in black ink. Students must write their answer on one side of the page.

1. **On the Front Page (1st Page) students must write their**

   • Course: Honours in Accounting/Marketing/General

   • University Registration Number

   • University Roll number (SEM VI students should write their previous Roll No.)

   • Subject, Paper,

   • Date

   • Valid e-mail id:

   • **Valid WhatsApp No (For on-line Viva-voce)**

On each page students must write CU Registration Number, CU Roll number, Page No.

- Semester VI Honours and General should submit one single pdf file for Computerised Accounting and E- Filing of Tax Returns Practical Assignments.
- Semester VI Honours candidates should also submit another single pdf file for their Project.
- Soft copy of the Practical Assignments and Project should be submitted to the respective e-mail id.
- File name should be of the style: DD_REGISTRATION NO.pdf

  Example: If your date of examination is 10-10-2020 and

  Your CU Registration No. is 112-1111-0475-17 then your file Name will be

  File Name = 10_112-1111-0475-17.pdf

PRACTICAL AND PROJECT PAPER SUBMISSION e-mail id

1. **For B. Com Semester VI:**
   - **(a) For Honours in Accounting and Finance:** sarsuna.com.6A@gmail.com
   - **(b) For Honours in Marketing:** sarsuna.com.6m@gmail.com
   - **(c) For B.Com General:** sarsuna.com.6g@gmail.com
2. **For B. Com Honours Part III:**
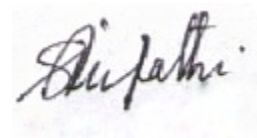   **For Honours candidates Project Paper:** sarsuna.com.3rdyear@gmail.com

Date of Submission of Practical Assignment Copy for Semester VI:02-10-2020

Date of Submission of Project for both Semester VI and Part III:10-10-2020

Date of VIVA-VOCE of Project for both Semester VI and Part III:12-10-2020

Date of VIVA-VOCE of Practical Paper of Semester VI:13-10-2020

N.B: Practical Assignment Copy and Project should be submitted on the above mentioned **date only**. These cannot be submitted before or after the specified date.

Principal

Sarsuna College